



# 2019 Student Booklist

## Our Lady of Lourdes School

Year  
**P**

Orders due: 9 November 2018

DELIVERIES:  
10 December 2018 – 16 December 2018

### **BOOKLISTS:**

This is the list of classroom requirements for your child for 2019. Please send all items from the book pack **on the first day of school**, ensuring **all items are named** unless otherwise indicated.

### **ORDERING OPTIONS:**

**Online Ordering** - Order your requirements online at [www.schoolandoffice.com.au](http://www.schoolandoffice.com.au). Click on the BOOKPACKS link (picture of two little girls) to take you to bookpack ordering. Click on the S.O.S. Booklists button. Copies of the booklists can be downloaded prior to ordering. Payment will be expected at the checkout by Mastercard or Visa.



**SCHOOL CODE: OLL01**

**Order Form** - Complete an order form and hand it in to the school or to School and Office Supplies by the due date, with payment by Cheque, Money Order, Visa or Mastercard. Payments in store can be made by cash, cheque, money order, Visa or Mastercard.

### **DELIVERY:**

All packs are delivered, however if delivered to your home, you are not expected to be there to accept delivery. Deliveries can be made to an alternate address ie. PO Box, work, neighbours, relatives etc. The delivery address cannot be changed after your order is submitted. A delivery fee of \$9.95 is charged per FAMILY. Orders cannot be collected as they are packed off-site in a restricted access facility.



**S.O.S.**  
SCHOOL & OFFICE  
SUPPLIES

1/70 Tingal Road,  
Wynnum QLD 4178

PO Box 1110,  
Wynnum QLD 4178

P: 1300 PENCIL (736245)  
F: 1300 WYNNUM (996686)

E: [bookpacks@schoolandoffice.com.au](mailto:bookpacks@schoolandoffice.com.au)  
W: [www.schoolandoffice.com.au](http://www.schoolandoffice.com.au)

## **LATE ORDERS:**

**New Enrolments** – Order directly through School & Office Supplies (without penalty).

**All other late orders** – We do accept late orders, however, as these orders cannot be processed quickly and efficiently on our production line along with the on-time orders for your school, a handling fee of \$15.00 per student will be charged.

**Shop In-store** - School supplies can be purchased at any time from School & Office Supplies (open 6 days). Shop pricing will differ to booklist pricing.

## **CHANGES, CANCELLATIONS AND QUERIES:**

**\*\*\* Please choose carefully when ordering.\*\*\***

The booklist content is compiled by the school and lists the items they expect your child to bring along at the commencement of the school year. If there are items on the booklist that your child already has that are in good working order, there is no need to re-purchase them.

**Changes** - Changes cannot be made to your order once submitted.

**Returns** – If a product is damaged in transit or faulty we will provide you with a replacement.

**Cancellations** – Order cancellations are accepted if your child(ren) will no longer be attending the school. A 10% cancellation fee will apply. Return of cancelled orders already delivered will not be accepted after 31 January 2019.

**Queries** - If you have any queries regarding your order, please direct them to School & Office Supplies – NOT to the school, via email to **bookpacks@schoolandoffice.com.au**. Please be aware that the phones become congested during January.

## **CHECKING YOUR ORDER(S):**

Please check your order/s as soon as you receive them. You have fourteen (14) days within which to report any damaged, missing or incorrect items.



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# OUR LADY OF LOURDES PRIMARY SCHOOL

## 2019 SCHOOL BOOKLIST - PREP

STUDENT NAME \_\_\_\_\_  
 ADDRESS \_\_\_\_\_  
 \_\_\_\_\_  
 PHONE \_\_\_\_\_

### ORDER FORM

For gender colour purposes only

☐ Male ☐ Female

Item	Description	Quantity	Price	Extension	Required	Total
<b>TEXT BOOKS</b>						
9781741353501	SOUND WAVES NATIONAL EDITION FOUNDATION (NEW)	1	17.95	17.95	_____	_____
9781922246165	ORIGO STEPPING STONES STUDENT JOURNAL - YEAR F (NEW EDITION)	1	18.95	18.95	_____	_____
<b>GENERAL REQUIREMENTS</b>						
BF212377S	BOSTIK GLU STIK 35 GRAM - SINGLE	6	3.22	19.32	_____	_____
SP140893	OLYMPIC SKETCH BLOCK (PAD) #60 A3 CARTRIDGE 25 LEAF	1	4.19	4.19	_____	_____
SP140897	OLYMPIC SCRAP BOOK #325 WINGS STAPLED 335X245MM 72 PAGE	5	1.92	9.60	_____	_____
SP141371	TUDOR DISPLAY BOOK - REFILLABLE - A4 20 POCKET BRIGHT ICE ASSORTED	1	1.65	1.65	_____	_____
AMEOS50-ASST	OSMER WHITEBOARD MARKER BULLET - ASSORTED COLOURS - SINGLE	2	1.50	3.00	_____	_____
FC12-116572-HB	FABER-CASTELL JUNIOR GRIP TRIANGULAR LEAD PENCIL HB - SINGLE	3	0.57	1.71	_____	_____
BS52-7412	CRAYOLA TWISTABLES CRAYONS 165MM PACK 12	1	5.22	5.22	_____	_____
SP140848	OLYMPIC MEMO BOOK 165 X 100MM 80PG FEINT RULED	1	1.37	1.37	_____	_____
MRMPPA3	MICADOR MULTIPURPOSE POUCH MESH A3	1	5.44	5.44	_____	_____
FC82-187120	FABER-CASTELL ERASER DUST-FREE LARGE WHITE	1	0.76	0.76	_____	_____

### THE FOLLOWING ITEMS WILL BE SENT DIRECT TO SCHOOL

JHFT200/2	REGAL FACIAL TISSUES 2 PLY 200 SHEETS (NOT IN PACK - Sent direct to classroom)	1	2.09	2.09	_____	_____
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### ADDITIONAL REQUIREMENTS

Swimming Cap - PLEASE ORDER DIRECTLY FROM THE SCHOOL SHOP  
 Swimming Bag - PLEASE ORDER DIRECTLY FROM THE SCHOOL SHOP  
 Waterproof Library Bag - PLEASE ORDER DIRECTLY FROM THE SCHOOL SHOP  
 Prep / Year 1 Half Page Journal Scrapbook - PLEASE ORDER DIRECTLY FROM THE SCHOOL SHOP

### A \$9.95 Delivery Charge will be added PER FAMILY..

#BPDEL	BOOKPACK DELIVERY CHARGE	1	9.95	9.95	_____	_____
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Items marked \* may be retained from previous year

Option A ☐ 100% Pack

**\$91.25**

Tick this option for the 100% pack.  
(Excludes items retained from previous years and optional extras.)

OR

Option B ☐ Selected Items Only

**\$ .**

Tick this option for selected items only.  
Clearly mark your requirements and place your total here.

### SCHOOL & OFFICE SUPPLIES

1/70 TINGAL ROAD, WYNNUM QLD 4178 Phone: 1300736245 Fax: 1300996686

www.schoolandoffice.com.au

Please complete the following in as much detail as possible:

### STUDENT DETAILS

Surname: \_\_\_\_\_ First Name: \_\_\_\_\_  
Parent/Guardian Name: \_\_\_\_\_  
Contact Phone Number/s: \_\_\_\_\_  
Email Address: \_\_\_\_\_  
(Required for backpack notifications)

### DELIVERY DETAILS

**PLEASE NOTE:**

1. You are **NOT** expected to be home to accept your delivery.
2. Your orders will be delivered **AT ANY TIME** during the specified delivery period (you cannot specify when you would like them delivered).
3. Deliveries are made by Australia Post (or by Courier if delivering to a business address), so you **CANNOT BE CONTACTED** by them to coordinate special delivery arrangements.
4. Deliveries can be made to **ANY ADDRESS** – home, work, neighbours, relatives, or PO Box.

Delivery Address: \_\_\_\_\_  
Suburb: \_\_\_\_\_ Postcode: \_\_\_\_\_  
Delivery Instructions: \_\_\_\_\_  
(You can specify a safe place for the pack/s to be left if you will not be home, eg. leave in carport.)

### PAYMENT DETAILS

**TOTAL OF THIS ORDER:** \$ \_\_\_\_\_  
(If you have more than one child at the School, please attach additional orders to that of your ELDEST child )

PLUS other children at the School with orders:

Name: _____	Year Level in 2019: _____	\$ _____
Name: _____	Year Level in 2019: _____	\$ _____
Name: _____	Year Level in 2019: _____	\$ _____
Name: _____	Year Level in 2019: _____	\$ _____
Name: _____	Year Level in 2019: _____	\$ _____

A delivery fee of \$9.95 to be added PER FAMILY. \$ \_\_\_\_\_

A handling fee of \$15.00 to be added to the total for *each late student order* placed (excludes new enrolments). \$ \_\_\_\_\_

**FAMILY TOTAL** (including all other children for which there are orders listed above) . **Total:** \$ \_\_\_\_\_

**Payment Method (place a ✓ next to your selection):**

- ☐ Cheque – made payable to “School & Office Supplies”.  
☐ Money Order – made payable to “School & Office Supplies”.  
☐ Credit Card – ☐ Mastercard ☐ Visa

Card Number: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ Expiry Date: \_\_\_\_\_ / \_\_\_\_\_ CCV: \_\_\_\_\_

Name on Card: \_\_\_\_\_ Cardholder's Signature: \_\_\_\_\_